

For Budget Year 2023

Department of Finance

723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Date:	06/06/2023					an phah
Department:	Finance			Requested by	Christy Cluck	CC-23-93
Explanation:	Revenue: To transfer unappropriated bala	nce of the General	Fund to the City C	apital Fund.		
	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer-in	1050000 - 61000		\$ 0	\$ 4,151,028	\$ 4,151,028
		-				\$0
						\$ 0 \$ 0
						\$0
		-				\$0
Decrease:						\$0
		-				\$0
						\$0
						\$0
Net Change: (will usu	ually result in a total increase or decrease)				\$ 4.151,028	
Reviewed by Depart	ment Manager:				Date:	Burney De Paris
Reviewed by Finance	00 .0 00 0				Date: _	lo-le-2023
Approved by CMO:	Bmpgo	A	□ No		Date:	10-10-2023 06.13.23 96.12.23
Approved by City Co		Yes	_ <u></u>			
	e: alicià quanz				Date: _	6-13-23
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Budget Amendment Request For Budget Year_

2023

Department of Finance

723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Date:	06/06/2023 Finance			Requested by:	Christy Cluck	CC23-9
Explanation:	Expenditure: To transfer unappropriated bala	ance of the General	Fund to the City C	Capital Fund.		
	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer-out	1010000 - 71000	\$.	\$ 27,342,808	\$ 4.151,028	\$ 31,493,836 \$ 0 \$ 0 \$ 0 \$ 0
Decrease:						\$ 0 \$ 0 \$ 0 \$ 0 \$ 0
	ually result in a total increase or decrease)				\$ 4,151,028	
	e: Church Cluck					le-le-2023
approved by City Co		Yes Yes	□ No		Date: C	06.13.23 06.12.23
Processed by Finance	ce: <u>alicià Cuar</u>				Date:	6-13-23
	7701		Print on Yellow Paper			



Budget Amendment Request For Budget Year_

2023

Department of Finance

723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Date:	06/07/2023					11 ns 5
Department:	Water Resources			Requested by:	Candy Staring	SUA-23-3
Explanation:	Expenditures: Appropriate funds from the Wat	ter Fund for replace	ement of lime slak	er equipment at the	WTP.	
	Account Name	Account Number (xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	WTP Lime Slaker Replacement	9129216 - 54009	23WT05912	\$0	\$ 335,000	\$ 335,000 \$ 0
						\$0
						\$0
		-				\$ 0
Decrease:		- 1				\$0
		-				\$ 0
		-				\$ 0 \$ 0
						\$ 0
Net Change: (will usu	ally result in a total increase or decrease)				\$ 335,000	
Reviewed by Depart	ment Manager:				Date:	
Reviewed by Finance	: Churty Cluck				Date: _	6.8.2023
Approved by CMO:	BM pep	H	□ No		Date:	6.8.2023 06.13.23 06.12.23
Approved by City Co	e: alicia quors	Yes				6-13-23
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For Budget Year 2023

Department of Finance

723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Oil	LA TOWN	1 - 2 2				
Date:	-01/30/2023 04	e. 12.23				11/03
Department:	Water Resources			Requested by:	Candy Staring	Suf-23.
Explanation:	Expenditures: Appropriate funds from the War construction phase of the lime s			n equipment to be inst	alled at the WTP d	uring the
	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	WTP Lime System/Chemical Bldg	9129216 - 54008	23WT04912	\$0	\$ 3,190,000	\$ 3,190,000
		-				\$0
		-				\$ 0 \$ 0
		-				\$0
Decrease:						\$0
		- 10				\$0
		-				\$0
		-				\$ 0 \$ 0
et Change: (will us	ually result in a total increase or decrease)				\$ 3,190,000	
eviewed by Depart	tment Manager:				Date: _	
eviewed by Financ	00 00 0				Date:	6-8-2023
pproved by CMO:	Bm pgo	Yes	□ No		Date:	06.13.23
	ce: alicia avons					6.13.23
et ID: BUC	004485				Date Sent to SA&I: _	
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For Budget Year 2023

Department of Finance

723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Date:	06/07/2023					11 150
Department:	Airport			Requested by:	Candy Staring	CC-23-90
Explanation:	Expenditure: Appropriate funds for design of	parking lot and ser	vice road improver	ments to serve the r	ew Airport termina	al.
	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Parking Lot/Surface Road Improv	8207010 - 54020	23AP05820	\$0	\$ 235.000	\$ 235,000
		-				\$ 0
		-				\$ 0 \$ 0
		-				\$0
Decrease:		-				\$0
200.000		-				\$0
		-				\$ 0 \$ 0
						\$0
let Change: (will usu	ally result in a total increase or decrease)				\$ 235,000	
Reviewed by Departi	11/11/11/1	Stelent				6/7/2023
Reviewed by Finance	Clusty Clust					6.8-2023
Approved by CMO: _ Approved by City Co	BMPgo	Yes	No No		Date: _	06.13.23
Processed by Finance	e: alicia auan				Date: _	6-13-23
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For Budget Year 202	23

Department of Finance

723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Date:	02/16/2023					11 (1-2073
Department:	Airport			Requested by: _	Paul Priegel + L	101 CC-2023
Explanation:	Revenue: Increase revenue projection for	Snow Removal Equ	uipment. FAA Grar	nt No. 3-40-0090-037	7-2022, Amendmer	nt No. 1
	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Snow Removal Equipment	8207010 - 43100	22AP24820	\$ 372,391	\$ 261,605	\$ 633,996
		-				\$ 0 \$ 0
		-				\$0
		-				\$0
Decrease:						\$0
Decrease.						\$0
		-				\$0
		-				\$ 0 \$ 0
let Change: (will usu	ally result in a total increase or decrease)				\$ 261,605	
Reviewed by Departi	ment Manager:				Date: _	
Reviewed by Finance	Christy Cluck	~				10-10-2023
Approved by CMO: _ Approved by City Co	BM pego	Yes	□ No		Date:	06.13.23
	e: alició ava-	-			Date: _	6-13-23
Set ID: BUDG	1482		-Print on Yellow Paper		Date Sent to SA&I: _	



For Budget Year 2023

Department of Finance

723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Date:	02/16/2023				9	Esal CC-2
Department:	Airport			Requested by:	Paul Priegel /	Mar CC-7
Explanation:	Expenditure: Appropriate funds for Snow Ren	noval Equipment.	FAA Grant No. 3-40	0-0090-037-2022		
	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Snow Removal Equipment	8207010 - 54008	22AP24820	\$ 442,835	\$ 261,605	\$ 704,440 \$ 0
		-				\$ 0 \$ 0 \$ 0
Decrease:		-				\$ 0 \$ 0
		-				\$ 0 \$ 0
et Change: (will us	ually result in a total increase or decrease)	-			\$ 261,605	\$0
eviewed by Depart		0			Date: _	lo-le-2023
eviewed by Financ	e: Chuity Clu				Date:	06.13.23
pproved by City Co	ouncil:	Yes	□ No			The state of the s
	ce: aliana avan					6-13-23
et ID: BUOOL	482		-Print on Yellow Paper		Date Sent to SA&I: _	



For Budget Year 2023

Department of Finance 723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Office: 405.372.0025 Web: stillwater.org

Date:	05/25/2023					1 10 04
Department:	City Manager's Office		0	Requested by: Sh	nelly Crynes CC	-23-81
Explanation:	Expenditure: The City of Stillwater is applying Funding for the City's grant mate General Fund to the CDBG Grant	ch is from the Grant Matc	h Contingency in	ck Grant - Small Cities. the General Fund. This amenda	ment records the trai	nsfer-out from the
	Account Name	Account Number (xxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer-out	1010000 - 71000		\$ 27,342,808	\$ 222.500	\$ 27,565,308 \$ 0
						\$0 \$0 \$0
Decrease:	Grant Match Contingency	1011020 - 53145		S 479,611	(S 222.500)	\$ 257,111 \$ 0 \$ 0 \$ 0 \$ 0
Reviewed by Depart Reviewed by Financ Approved by CMO: Approved by City Co	Bay pago	Yes Yes	□ NoNoNoNoNoNoNoNoNo	iper	Date:	16-7-23 06.05.23 06.05.23 0-7-23

KS F:\Finance\HUB Forms\Budget Amendment Form Last Updated: 04/05/201



05/25/2023

Date:

Budget Amendment Request

For Budget Year 2023

Department of Finance 723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Department:	City Manager's Office		÷:	Requested by: S	helly Crynes	-23-87
Explanation:	Revenue: The City of Stillwater is applying	ng for the 2023 Comm	unity Developm	ent Block Grant - Small Citic	25.	
	Funding for the City's grant materials from the General F			ency in the General Fund. Tl	nis amendment rec	ords the
	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer-in	1700000 - 61000	Indiniser	\$ 0	\$ 222.500	\$ 222,500
						\$0
						\$0
		-				\$0
Decrease:		-				\$0
Decrease.						\$0
						\$0
		-				\$0
		•				\$0
Net Change: (will use	ually result in a total increase or decrease)			\$ 222,500	
Reviewed by Depart	ment Manager:				Date: _	
Reviewed by Finance	e: Club	Cluck			Date:	4-7-23
Approved by CMO:	Pom/papo		Date: _ Date: (06.05.25		
Processed by Financ	15:00	74			Date: _	6-7-23
Set ID: BU	00 4474		Print on Yellow P	aper	Date Sent to SA&I: _	



05/25/2023

City Manager's Office

Date:

Department:

Budget Amendment Request

For Budget Year 2023

Department of Finance 723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Office: 405.372.0025 Web: stillwater.org

Requested by: Shelly Crynes

Explanation:	Expenditure:	(1) - 2022 (II ou	
	The City of Stillwater is applying	ig for the 2023 Com	munity Develop	ment Block Grant - Sma	all Cities.	
	This amendment appropriates	the City's grant ma	tch of \$222,500	for CDBG project exper	nditures in the CDBG	G Grants Fund.
	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	CDBG 2023/Project Expenditure	1703000 - 54032	23DS03170	\$0	\$ 222.500	\$ 222,500
		-				\$ 0
		-				\$ 0 \$ 0
		-				\$0
Decrease:		-			Ī	\$0
		-				\$0
		-				\$0
		•				\$ 0 \$ 0
		-			4.000.000	\$0
et Change: (will u	sually result in a total increase or decrease)				\$ 222,500	
eviewed by Depar	rtment Manager:				Date: _	
eviewed by Finan	ce: Cuita	Cluch			Date: _	
pproved by CMO: pproved by City C		Yes	□ No			06.05.23
rocessed by Finan	nce: alicia a				Date: _	6-7-23
et ID: Bo		_	-Print on Yellow Pap	per	Date Sent to SA&I:	

RESOLUTION CC-2023-17

A RESOLUTION REGARDING COMMITMENT OF LEVERAGE FOR THE OKLAHOMA DEPARTMENT OF COMMERCE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), 2023 SMALL CITIES PROGRAM AND APPROVING THE ASSOCIATED BUDGET AMENDMENTS

WHEREAS, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized by the Secretary of Housing and Urban Development, as representative of the United States of America, to grant to the State of Oklahoma funds and administrative responsibility for the "Small Cities Community Development Block Grant" program; and

WHEREAS, the Oklahoma Department of Commerce, pursuant to designation by the Governor as the administering agency of the Community Development Block Grant Program for Small Cities in Oklahoma, is directed to further the purposes of community development in the State, and is authorized and empowered to accept funds from the Federal Government or its agencies and to enter into such contracts and agreements as are necessary to carry out the functions of the Department; and

WHEREAS, the City of Stillwater is a local unit of general purpose government that will provide opportunity for input by residents in determining and prioritizing community development needs through its written Citizen Participation Plan.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STILLWATER, OKLAHOMA that the City of Stillwater desires to obtain assistance in community development and hereby requests the Oklahoma Department of Commerce to provide assistance under the policies, regulations, and procedures applicable to local communities in Oklahoma.

BE IT FURTHER RESOLVED, that the City of Stillwater affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds if the City of Stillwater is awarded a Community Development Block Grant, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, and all empowered agencies thereof.

BE IT FURTHER RESOLVED, that the City of Stillwater will commit to the 2023 Community Development Block Grant 2023 Small Cities program, if funded, \$222,500 from fiscal year 2023 budgeted funds.

BE IT FURTHER RESOLVED, that the associated budget amendments attached hereto reflecting the appropriation of the City's grant match for CDBG – Small Cities in the amount of \$222,500 for CDBG project expenditures in the CDBG Grants Fund are hereby approved.

ADOPTED this 5th day of June, 2023, at a regularly scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. §§ 301-314.

CITY OF STILLWATER, OKLAHOMA A Municipal Corporation

(SEAL) ATTEST:	William H. Joyce, Mayor
Teresa Kadavy, Court Clerk Approved as to form and leg	ality this 5 th day of June, 2023.
	erly Carnley, City Attorney

ATTACHMENT E

Community Development Block Grant (CDBG) Small Cities Program VERIFICATION OF LEVERAGE

Federal/State participation, if any loan, grants, etc. Provide Application status and/or commitment letters.

Agency			Purpose	Amount	Present Status Comment	
Oklahoma Commerce	Dept.	of	2023 CDBG - Small Cities	\$222,500		

Other sources and amount of project financing including applicants local contribution, if any. Provide commitment Ietters and/or Resolution stating amount and source of Leverage.

Agency	Purpose	Amount	Present Status Comment	
City of Stillwater, OK	2023 CDBG – Small Cities	\$222,500	FY22-23 City Budget	

Note: Leverage information will be verified	
Chief Elected Official Signature	Date <u>June 5, 2023</u>

Small Cities Program Verification of Leverage



For Budget Year 2023

Department of Finance 723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Date:	06/05/20	023				
Department:	Finance		_	Requested by: _(Christy Cluck	
Explanation:	Revenue: Increase revenue project	tions to account for incre	ased sales and	use tax collections.		
	Account	Account Number	Project	Current Budget	Amount of	New Budget
	Name	(xxxxxxx-xxxxx)	Number	Amount	Change	Amount
Increase:	Sales Tax	1010000 - 41000		\$ 38,000,000	\$ 1.000.000	\$ 39,000,000
	Use Tax	1010000 - 41002		\$ 4,200,000	\$ 700,000	\$ 4,900,000
		-				\$0
		1/5				\$0
						\$0
Decrease:		-				\$0
200,000						\$0
						\$0
		-				\$0
		12				\$0
let Change: (will us	sually result in a total increase or dec	crease)			\$ 1,700,000	
Reviewed by Depar	rtment Manager:	A .			Date:	
Reviewed by Finan	ce: (luit	Cluch			Date:	6-7-23
Approved by CMO:	BMIPGO	1			Date:	6-7-23 06.06.23
Approved by City C	ouncil: // /	Yes	No		Date:	04.00, L
	ce: aliai au	-			Date:	6-7-23
Set ID: BU	004471				Date Sent to SA&I:	
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For Budget Year 2023 Office: 405.372.0025

Department of Finance 723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Web: stillwater.org

Date:	05/25/	2023					
Department:	Finance			Requested by: C	hristy Cluck		
Explanation:	Expenditure: Increase transfers-out projections.	to SUA and Transportation	on Sales Tax Fund for the dedicated portion of the increase in sales tax				
	Account Name	Account Number (xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	Project Number	Current Budget Amount	Amount of Change	New Budget Amount	
Increase:	Transfer Out	1010000 - 71000		\$ 27,342,808	\$ 500.000	\$ 27,842,808	
						\$0	
		-				\$0	
						\$0 \$0	
Decrease:		-				\$ 0 \$ 0	
						\$0	
						\$0	
						\$0	
let Change: (will us	sually result in a total increase or o	decrease)			\$ 500,000		
eviewed by Depar	tment Manager:				Date:		
eviewed by Financ	ce: Cluib	Cluch			Date:	6-7-23	
pproved by CMO:	Brypago	\sim	□ No		Date: C	06.06.23	
pproved by City C	ce: Olicio au	a kes	No			6-7-2	
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Finance

Expenditures:

Date:

Department: Explanation: 05/25/2023

Budget Amendment Request

For Budget Year 2023

Department of Finance 723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Office: 405.372.0025 Web: stillwater.org

Requested by: Christy Cluck

	Appropriate increase in sales and use tax to fund employee compensation in FY24.							
	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount		
Increase:	Compensation Contingency	1011020 - 51100		\$ 0		\$ 1,200,000		
	Compensation Contingency	9001110 - 51100		\$ 0	\$ 250,000	\$ 250,000		
		-				\$ 0 \$ 0		
		-				\$0		
Decrease:		<u> </u>				\$0		
Decrease.						\$0		
		-				\$0		
		•				\$0		
		-				\$ 0		
Net Change: (will usu	ally result in a total increase or decrease)				\$ 1,450,000			
Reviewed by Departs	ment Manager:				Date:			
Reviewed by Finance	Chirty O	luch			Date:	06.06.23		
Approved by CMO: _	BMPAP					06.06.23		
Approved by City Co	uncil:	Yes	No No		Date:	4.05.25		
Processed by Finance	e:	_			Date:			
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For Budget Year 2023

Department of Finance 723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Date:	05/22/2023				11	13 74
Department:	Police			Requested by: 16	eff Watts	-23-77
Explanation:	Revenues: Increase the revenue project	tion to include grant r	evenue for Inte	rnet Crimes Against Child	ren (ICAC) Grant a	ward.
	Account	Account Number	Project	Current Budget	Amount of	New Budget
	Name	(xxxxxxx-xxxxx)	Number	Amount	Change	Amount
Increase:	ICAC Grant	1016025 - 43100	23PD02101	\$ 4,455	\$ 2,436	\$ 6,891 \$ 0 \$ 0 \$ 0
		-				\$0
Decrease:						\$ 0 \$ 0 \$ 0 \$ 0 \$ 0
Net Change: (will us	ually result in a total increase or decrease	2)			\$ 2,436	
Reviewed by Depart Reviewed by Financ Approved by CMO: Approved by City Co Processed by Financ	e: Clusty	Cluch	□ No		Date: <u>C</u>	06.06.23
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1.	The City of
ST	llwater
	OKLAHOMA

For Budget Year 2023

Department of Finance 723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

Date:	05/22/2023				4.0	0000
Department:	Police		ž.	Requested by: Je	eff Watts CC-	23-44
Explanation:	Revenues: Increase appropriations for In	ternet Crimes Again	st Children (ICAC			
	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	ICAC Grant	1016025 - 53045	23PD02101	\$ 4,455	\$ 2.436	\$ 6,891
		-				\$ 0
		-				\$0
		-				\$ 0 \$ 0
		-				
Decrease:		-				\$0
		-				\$ 0
						\$ 0 \$ 0
		<u> </u>				\$0
Net Change: (will usu	ally result in a total increase or decrease)	F			\$ 2.436	
Reviewed by Departr	ment Manager:				Date: _	
Reviewed by Finance	Luity (luch			Date: _	6-7-23
Approved by CMO: _	EKSMIDAD .	^			Date: ✓	16.06.23
Approved by City Co		Yes	☐ No		Date:	06.05.23
	alicia cuas	- 			Date: _	6-7-23
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Police

Revenues:

05/22/2023

Date:

Department:

Explanation:

Budget Amendment Request

For Budget Year 2023

Requested by: Jeff Watts

Department of Finance 723 S. Lewis Street/P.O. Box 1449 Stillwater, OK 74076-1449

	Increase the revenue pro	jection to include grant r	evenue for Inte	rnet Crimes Against Child	ren (ICAC) Grant a	ward.
	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	ICAC Grant	1016025 - 43100	23PD02101	\$ 4,455	\$ 11.480	\$ 15,935
		-				\$0
						\$0
		-				\$0 \$0
Decrease:						\$0
		-				\$0
		-				\$0
						\$0 \$0
	tment Manager:	y Cluch			\$ 11,480 Date: _ Date: _	07-23
proved by CMO:		Yes	□ No		Date: O	06.06.23 96.05.23
ocessed by Finan	ce: Ollicia Guan				Date: _	6-7-20
t ID: <u>B</u> <i>U</i>	,		-Print on Yellow Pa	per	Date Sent to SA&I: _	



For Budget Year 2023

Department of Finance

723 S. Lewis Street/P.O. Box 1449

Stillwater, OK 74076-1449

Date:	05/22/2023				N	7 13 41
Department:	Police			Requested by:	Jeff Watts CC	1-23-76
Explanation:	Revenues: Increase appropriations for Inte	rnet Crimes Agains	t Children (ICAC) (Grant award.		
	Account	Account Number	Project	Current Budget	Amount of	New Budget
	Name	(xxxxxxx-xxxxx)	Number	Amount	Change	Amount
Increase:	ICAC Grant	1016025 - 53045	23PD02101	\$ 4,455	\$ 11.480	\$ 15,935
				-		\$ 0 \$ 0
		-				\$0
						\$0
Decrease:						\$0
Decrease.		(*)				\$0
						\$0
						\$0
		-				\$0
Net Change: (will usu	ally result in a total increase or decrease)]	\$ 11,480	
Reviewed by Departi	ment Manager:				Date:	
Reviewed by Finance	OI · m Co.	ich			Date:	6-7-23
Approved by CMO: _		Yes			Date:	06.06.23
Approved by City Co	uncil:	Yes	No		Date:	00.00.00
Processed by Finance	e: alicia avas	-			Date:	6-7-23
Set ID: BU	004469		Print on Yellow Paper-		Date Sent to SA&I:	